G R S App F IX 4]

1947 - 48

File No. 12-47

Previous References

Mel)

Serial Nos 21, 22

Later References

GENERAL AND REVENUE SECRETARIAT

Serial Nos

TWO

Part B for April 48

SUBJECT

Creation of the post of a Steno typist in the Office of the City Improvement Trust Board.

Bitra — Mysore

L15762-63 dt 9 4 48

To

The Chairman

C I Trust Bd

Bitra

Comptroller to Govt

Sanction an appointment of Rs as Steno-typists on Rs — in

No. C-58/47-48 Enclosure

ml(2-47-(21,22) 4352 & 4367/ml

URGENT

Office of the Chairman
City Improvement Trust Board,
Mysore, Dated 19th January 1948

From N S Hirannayya Esq M A
CHAIRMAN CITY IMPROVEMENT TRUST BOARD
MYSORE

To Syed Abdul Aleem, Esq, B A,
SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE
REVENUE DEPARTMENT BANGALORE

26 JAN 1948 4352/ml

Sir,

Re Creation of a post of a Stero-typist for the City Improvement Trust Board Office, Mysore

---

In forwarding herewith copy of the Trust Board Resolution No 264 dated the 22nd December 1947 re the above, I have the honour to state as follows -

At present, there is only an ordinary typist in the Trust Board Office in grade 30-3-60 He has neither passed any examination in short-hand nor has any experience in it He has got tight work in typing section also From practical experience of the volume of daily routine work the necessity of a Steno-typist is keenly felt to attend to important and urgent correspondence promptly

In these circumstances, a Steno-typist on Rs 50/- in grade R 40-2-50-3-80 may kindly be sanctioned

I have the honour to be,

Sir,

Your most obedient servant,

Chairman

HRS

1) Submitted
The scale of pay of Typists and Steno-typists has been further revised The Financial branch may be requested to note the recent changes made in this respect
2) The G.O in this behalf is published in the Gazette Place a copy of it
3) Yes

4) submitted with reference to para 3 supra. The particular gazette is not readily available in the branch for orders, if the para may not be referred to the Trust branch for noting the particulars required

mra 9/2

5) Sd/- [illegible] & noted up

mra 9/2

---

6) This proposal relates to the appointment of a stenotypist in the office of the Trust Board, Mysore

7) The chairman proposes to appoint a stenotypist in a pay of Rs 40-2-50-3-80

8) As per latest orders, issued from the Financial branch, the steno-typists and typists in all departments are classed into two grades as under -

(1) Rs 75-5-100-10-150/EB 10-200 = I Grade

(2) Rs 45-3-60-4-100 = II Grade

H 3966-4035
S & A 25-47-45
& 16-1-48

4367/hl

9) The general educational qualifications for recruitment for both the grades will be a pass in S S L C or an equivalent, the following minimum technical qualifications are prescribed –

I grade = seven Typewriting and
seven shorthand

II grade = Three Typewriting and
Three shorthand
or ~~st~~ seven Typewriting

10) In the above circumstances

The Chairman of the Typing ~~and~~ Proficiency } as read with
Test be and he may ~~is~~ hereby be ~~here~~ the
the present recalled proposed qualifications for three or whether a
~~Stenographer~~ and ~~Steno~~ typist of the II
grade on Rs 45-3-60-4-100
may be appointed once for all
hra 9/2 Pr 9.48

11) Pl put up draft letter as
instructed & up for signature

19 FEB 1948

12) A draft letter as put up, accordingly
hra 13/2
Pr 13.2.48

13) Draft appl
~~for~~ new scale) for 14/2/48
14) Appd
14/a) Pl put up draft appl for

To,

The chairman, Mysore Tmsb
Bgalore.

L. 13897 d 25/2/48
calls for certain information

~~From the chairman~~

Letter No B C 58 /47-48 d 18/2/48
of the chairman of the Mysore Tmsb
Board submitted to the Minister
for Finance & Industries in the matter

Letter of the chairman d 1-3-48
furnishing the further particulars
called for in this office letter d 25/2/48

~~submitted with a covering letter~~
~~matter~~

~~Mysore Board of Industries~~

(C.S.A) 1st) Orders of the Minister for Finance &
Industries on the letter attached to the

" Rev secy put up early"

(2nd) 26/2

16) submitted with a note on the matter -

The Typist Trust Board have resolved to appoint a steno-typist on a pay of Rs 50/- in grade Rs 40-2-50-3-80, as it is said that there is only an ordinary typist without any qualification or experience of a steno-typist

~~The Chairman was requested~~

17) The opinion of the Chairman was called for as to whether a second grade steno-typist on the revised scale of pay of Rs 45-3-60-4-100 may not be entertained instead of on a pay of Rs 40-2-50-3-80, to obviate the need for revising later on the scale proposed by the Trust Board

18) The Chairman agrees to have a steno-typist appointed on the revised grades ~~as~~ as per GO dt 16-1-48 Flg B

19) In the above circumstances draft GO sanctioning the appointment of a steno-typist

4367 4999 5190 5203/hd

Appointment of a Steno-typist
Mysore Trust Board

for second grade as put up for
consideration

20) submitted with reference
to paras 14 and 15 of the notes
Mag 8/3
Pa 83 45 21) The Trust Board Mysore
have resolved to create the
post of a steno typist on
Rs 40 — 2 — 50 — 3 — 80. The
Scale of pay of this post has since
been revised to Rs 45 — 3 — 60 — 4 — 100
The Chairman recommends Sanction
for the appointment of the steno typist
on the revised scales of pay But
this is not borne out by a resolution
of the Trust Board

22) In view of the urgency of the
necessity for the post a draft
Sanction is drawn for the Chairman
will be requested to have it ratified by
placing the matter before the Board
at its next meeting Formerly in
consultation with the finance Secy.

Revised

003
— / 10

4367 ~~55~~ 5955/ml

~~4367/ml~~

The appointment of a 2nd grade steno-typist as d-o the Trust Bd - may be sanctioned as proposed above

Minister for Finance & Inds

13/3/48

13/3/48

Sec'd 6/4

6/4

Issue above

7/4/48

OFFICE OF THE MINISTER FOR FINANCE & INDUSTRIES
No 2595
Date 17/3/48

15762-63 & 9.4.48

To

The Chairman, C.I.T. Bd
Mysore

Comptroller, Mysore

Sanction the appointment of a 2nd grade typist on a pay of Rs 45 in the scale 45-3-60-4-100 in the Office of C.I.T. Bd Mysore

B Ky
10/8/48

Proceedings of the ordinary meeting of the Board of Trusti for the improvement of the City of Mysore, held at the Chairman's Office on 22nd December 1947

---

xx xx x
xx xx

264 Office note dated 13-12-1947 in the matter of sanction of the post of a Steno-typist on R 40-2-50-EB-3-80,as the present Typist has tight work and is not able to cope up with the increasing work

A Steno-typist on R. 50-3-80 in grade 40-2-50-3-80 to be sanctioned

xx xx xx
xx xx

(Sd) N S Hirannavya
Chairman

" Copy "

HRS.

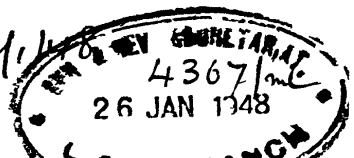
Chairman

K. G. Katwey B E
TRUST BOARD ENGINEER

MYSORE

Date 20th Jany. 1948.

B.O No B4 C-58/47-48



Dear Mr Ramachandra Rao,

I write to inform you that the Board have resolved in their Resolution No 264 dated the 22nd December 1947 that the Government be requested to sanction the post of a steno-typist to this office This resolution has been forwarded to the Revenue Secretary in this office No B4 C 58/47-48 dated the 19/20th January 1948 As the services of a steno-typist are very urgently needed to cope up with the heavy correspondence work, I request you to kindly see that early sanction of Government is obtained and communicated

Thanking you and with regards,

Yours sincerely,

G Ramachandra Rao,Esq ,B A ,
Assistant Secretary to Government,
Revenue Department,
Bangalore

P. Sitaramiah B A B L
CHAIRMAN

OFFICE OF THE MINISTER
FOR FINANCE & INDUSTRIES
No P 2511
Date 3/2

CITY IMPROVEMENT TRUST BOARD
MYSORE
Date 13th February 1948
No 5203
4 MAR 1948
L S G BRANCH

D O.No B4 C 58/47-48

I write to invite your kind reference to this office letter No B4C 58/47-48 dated 19-1-1948 addressed to the Revenue Secretary to Government, in the matter of appointing a Steno-typist as per Trust Board Resolution No 264 dated 22-12-47 and to request you kindly sanction the Board's resolution very early since the services of a Steno-typist are urgently required in this office

Yours sincerely,
P Sitaramiah
13/2

H.C Dasappa,Esq ,B A.,LL B.,
Minister for Finance & Industries,
Bangalore

No B4 C 58/47-48

Office of the Chairman
City Improvement Trust Board

Mysore Dated 13th February 1948

From P Sitaramiah, Esq, B A, B L.,
CHAIRMAN CITY IMPROVEMENT TRUST BOARD
MYSORE

To, Syed Abdul Aleem, Esq, B A.,
SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE
REVENUE DEPARTMENT BANGALORE

Sir,

Sub - Appointment of Stenotypist.

I have the honour to enclose herewith a copy of my D O. letter No B4C58/47-48 dated the 13th instant addressed to the Minister for Finance and Industries re the above subject and to request you kindly to obtain and communicate sanction of Government very early

I have the honour to be,
Sir,
Your most obedient servant,

P Sitaramiah
14/2
Chairman.

HRS.

P Sitaramiah, B A B L
CHAIRMAN

CITY IMPROVEMENT TRUST BOARD
MYSORE
Date 13th February 194 8

D.O.No. B4.C 58/47-48

I write to invite your kind reference to this office letter No. B4 C 58/47-48 dated 19-1-1948 addressed to the Revenue Secretary to Government, in the matter of appointing a Steno-typist as per Trust Board Resolution No. 264 dated 22-12-47 and to request you kindly sanction the Board's resolution very early since the services of a Steno-typist are urgently required in this office.

Yours sincerely,

(Sd) P Sitaramiah

H.C.Dasappa, Esq., B.A., LL.B.,
Minister for Finance & Industries,
Bangalore.

" Copy "

P Sitaramiah
Chairman.

HRS.

14/2

ppendix F G—11

No 4

UBJECT creation of one post of a steno-typist in the Deaf-Employment Trust Board Office

Section

File No

Serial No

)nary No of letter replied to 4367

No L.13897

To

General and Revenue Secretariat

( )

the *19*

The Chairman, C.P.V. Board, Mysore.

Date of issue 25/2/48

Sir,

With reference to your letter No B4 C 58/40 dt 20-1-48 on the above subject, I am directed to state that, as per G.O. No 7L 39-66-40385/ S&A 25-47-45 dt 16-1-48 the steno-typists and Typists in all the Govt. Depts. formed into a separate Cadre and have been classified into two grades

Signed by

List of enclosures

Copied by

Examined by

as noted in the ~~(2) Typists~~

I am therefore

to request you to intimate

~~if the scale of the pay~~

~~if the class of~~ a Second grade

~~Sty~~ class typist in the

revised scale of pay

of Rs 45-3-60-4-100

may not be entertained

instead of in a pay of

Rs 40-2-50-3-80 as

proposed in your letter under

reference, to obviate the need

for revising later on the scale now proposed

above

I have etc

Sd/ 12/4/48

for Secy

* please see below

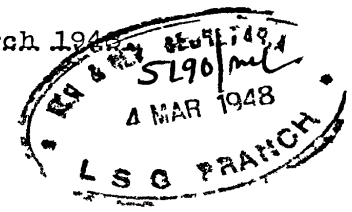
grade	Pay Rs.	Pr. 13 vide	Qualifications
I grade	75-5-100-10-150/EB 10-200		Senior Typewriting and Senior Shorthand
II grade	45-3-60-4-100		Junior Typewriting and Junior Shorthand or Senior Typewriting

Vol 12-47-21

No B.4 C 58/47

Office of the Chairman
City Improvement Trust Board Mysore

Dated 1st March 1948

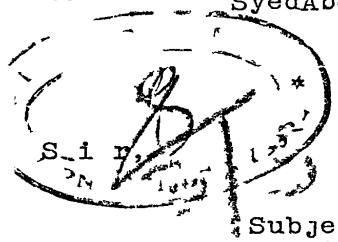


From

THE CHAIRMAN,
CITY IMPROVEMENT TRUST BOARD,
MYSORE

To

SyedAbdul Aleem, Esq ,B A ,
Secretary to Government,
Revenue Department,
Bangalore



Subject Creation of a post of a steno-typist in the City Improvement Trust Board Office

---

Adverting to your letter No L 13897 dated 25th February 1948 regarding the above subject, I have the honour to state that the Board passed a resolution to create one post of the stenotypist in the City Improvement Trust Board Office on P. 40-2-50-3-80, and the same was sent to Government on 19-1-48 But the Government Order No Fl.3966-4035/S & A 25-47-45 dated 16-1-1948 revising the scales of pay to the stenographers in all the Departments, treating them as separate cadre was received later, after the reference had been sent to Government In the circumstances stated in your letter under advertance, I request that sanction of Government may kindly be communicated early for the creation of the post of a Stenographer in the Trust Board office, the pay of which post will be in accordance with the revised scales as per Government Order No Fl 3966-4035/S & A , 25-47-45 dated 16-1-1948

I request the favour of early sanction to the same

I have the honour to be,
Sir,
Your most obedient servant,

Chairman

P Sitaramiah, B A B L
CHAIRMAN

OFFICE OF THE MINISTER FOR FINANCE & INDUSTRIES
D O.No B.4.C.58/47.
No P 2284
Date 17/3

CITY IMPROVEMENT TRUST BOARD
MYSORE

Date 14th March 1948

5500
18 MAR 1948
L S G BRANCH

My dear Sjt Dasappa,

I enclose herewith a copy of my letter of even No dated 1-3-1948 addressed to the Secretary, Revenue Department, regarding the creation of a post of a stenotypist for the office of the Chairman, City Improvement Trust Board, Mysore, and request you to be so good as to communicate early sanction of Government as the services of the stenotypist are very essential in the interest of work

Thanking you,

Yours sincerely,

P Sitaramiah
15/3

5190
5203

15/3 — Rev Secy

Sjt H C Dasappa, B A., LL B ,
Minister for Finance and Industries,
Government of Mysore,
Bangalore

1) The file bearing D NO 5203 has already been submitted as per entries in the branch diary, The file was submitted to the Rev Secy on 10/3/48 The return of the file with orders thereon will be awaited, if approved

2) This has been submitted to the Minister for Finance and Industries also orders thereon are awaited

3) Please return this office file ref 9532/23/3 for disposal

23/3/48

550/ml Hoffmeyer slews – typist
Typing Transcription

4) The P A to the Minister for Finance & Industries may be requested to arrange for the file being returned with orders thereon very early – Ruffman 3

hrm 7/4 Pr
(Ptd to the Hon'ble the Minister for Finance and Industries)

The file in question has since been returned with orders

SR 6/4/48 (Supt HL-Pr Mc

6/apr

The file has not been received in the Branch yet Pr. 6/4/48 (Ptd to the Hon'ble the Minister for Finance and Industries. to/C)

Copy of letter No B 4 C 58/47 dated 1-3-1948 from the Chairman, City Improvement Trust Board, Mysore, to the Secretary to Government, Revenue Department, Bangalore

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Subject Creation of a post of a stenotypist in the City Improvement Trust Board Office

---

"Adverting to your letter No L 13897 dated 25-2-1948 regarding the above subject, I have the honour to state that the Board passed a resolution to create one post of the stenotypist in the City Improvement Trust Board Office on Rs 40-2-50-3-80 and the same was sent to Government on 19-1-1948 But the Government Order No Fl.3966-4035/S & A 25-47-45 dated 16-1-1948 revising the scales of pay to the stenographers in all the departments, treating them as separate cadre was received later, after the reference had been sent to Government In the circumstances stated in your letter under advertance, I request that sanction of Government may kindly be communicated early for the creation of the post of a stenographer in the Trust Board Office, the pay of which post will be in accordance with the revised scale as per G O cited above

I request the favour of an early sanction to the same"

==========

"Copy"

O Shamanna 1/3

Chairman

No B 4 C 58/47-48

Office of the Chairman
City Improvement Trust Board Mysore

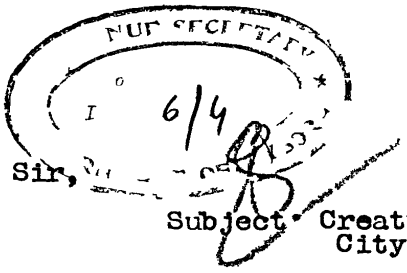
Dated 5th April 1948.

From

THE CHAIRMAN,
CITY IMPROVEMENT TRUST BOARD,
MYSORE

To

Syed Abdul Aleem, Esq , B A ,
Secretary to Government,
Revenue Department,
Bangalore



Sir,

Subject: Creation of a post of a stenotypist in the City Improvement Trust Board Office

I have the honour to invite your kind reference to the marginally noted references from this office re the above, and to request you to be so good as to communicate very early orders of Government to the same, since the services of the stenographer is very keenly felt and much work is held for the same reason. I may kindly be permitted to appoint one hand from 1-4-1948, in the interest of work, as the work is very much hampered

1. B 4 C 58/47-8 dated 20-2-48
2 B 4 C 58/47-8 dated 13-2-48
3. B 4 C 58/47-48 dated 1-3-48

I have the honour to be,
Sir,
Your most obedient servant,

Chairman.

DVS)

G R S App F VI—G 2]

SUBJECT

Diary No of letter replied to 4367

General and Revenue Secretariat

( )

the 194

Date of issue 9 4 48 194

Signed by

May this be—

(i) printed ?

(ii) treated as a Standing Order ?

(iii) published in the Gazette English Part ?

(iv) translated ?

(v) placed at the disposal of the Press ?

(iv) published in the Gazette Kannada Part ?

Section

File No

Serial No

Proceedings of the Government of His Highness the Maharaja of Mysore

Read—

Order thereon—No

grade — scale of pay — Educational qualification — Technical qualification

I grade = Rs 75-5-100-10-150/EB 10-200 = pass in S S L C = Senior Typewriting and Senior shorthand

II grade = Rs 45-3-60-4-100 = 50 50 = Junior Typewriting and Junior shorthand

IV

Senior Typewriting

P T O

2) Correspondence ending with letter
No S 4 C 58/47 d 1-3-1948 from the
Chairman C I T Board, Mysore
requesting in the circumstances stated
therein sanction to the appointment of a Second
Stenographer in the office of the
Trust Board on the pay fixed
in the grade and class

Order No 15762-3 / dt 9-4-48

sanction is accorded to the
appointment of a Second grade Steno-Typist
on a pay of Rs 45/- in grade Rs 45-3-60-4-100/-
in the office of the C I T Board, Mysore
the expenditure will be met out of the closing balance
due to unexpected vacancies and necessary provision made therefor
in the Budget Estimates for future. Necessary
orders of the Board ratifying this appointment
will be issued separately.

Receipt of the letter under reference is also acknowledged.

Yours faithfully,
for Secretary to Government

To,

The Chairman, C I T Board, Mysore

The Comptroller

Copied by

Examined by

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

Read:-

Government Order No. Fl. 3966-4035/SSA 26-47-45 dated 16-1-1948 sanctioning the revision of the scales of pay of the Steno-typists and pists of the Government Departments as noted below:-

Grade	Scale of pay	Educational qualifications	Technical qualifications.
I Grade	Rs 75-5-100-10-130/2 10-200.	Pass in S.S.L.C.	Senior Typewriting & Senior Shorthand.
II Grade	Rs 45-3-60-4-100	-do-	Junior Typewriting & Junior Shorthand or Senior Typewriting.

2. Correspondence ending with letter No. B4.C.58/47 dated 1-3-1948 from the Chairman, City Improvement Trust Board, Mysore, requesting, in the circumstances stated, sanction to appoint a Second Grade Steno-typist in the Office of the Trust Board on the pay fixed in the Government Order read above.

CRDLT No. L.15762-3/Ind.12-47-22

Dated, Bangalore, the 9 April 1948.

Sanction is accorded to the appointment of a Second Grade Steno-typist on a pay of Rs 45/- in grade Rs 45-3-60-4-100 in the Office of the City Improvement Trust Board, Mysore. The expenditure will be met out of the closing balance during the current year and necessary provision made therefor in the Board's annual Budgets in future. Necessary resolution of the Board ratifying this appointment on the pay mentioned above may be obtained and sent for the information of Government.

By Order and in the name of His Highness the Maharaja of Mysore,

Secretary to Government,
Revenue Department.

To

The Chairman, City Improvement Trust Board, Mysore.
The Comptroller to Government of Mysore.

Tvr.5.